

RESOLUTION # R1-2019

A RESOLUTION OF THE CITY OF CAMBRIDGE, WASHINGTON COUNTY, IDAHO AMENDING THE FEE SCHEDULE.

WHEREAS, the City of Cambridge has reviewed fees charged for services that would otherwise be paid for using property taxes.

WHEREAS, it is deemed by the city council to be in the best interest of the City of Cambridge and the citizens thereof and recommends that the proposed fees be adopted.

NOW THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Cambridge that the following fee schedule be adopted effective the 27th day of February, 2019:

Zone Change Application	\$250.00 Plus <i>Cost of Notification, Mailing Fees, ordinance preparation & publication</i>
Simple Split or Lot Line Adjustment	\$ 25.00 Plus <i>Cost of Notification & Mailing Fees</i>
Annexation/De-annexation	\$300.00 + actual cost of engineer fees; <i>Plus, Cost of Notification, Mailing Fees, ordinance preparation & publication</i>
Comprehensive Plan Change	\$500.00 + actual cost of engineer studies + actual costs of outside consultants for map changes + <i>Plus Cost of Notification, Mailing Fees, ordinance preparation & publication</i>
Vacation of Right of Way (ROW)	\$250.00 plus actual costs of Engineering studies + <i>Plus Cost of Notification, Mailing Fees, legal fees, ordinance preparation & publication & remapping</i>
Conditional Use:	
Residential	\$100.00 + <i>Plus Cost of Notification, Mailing Fees</i>
Commercial & Commercial / Industrial	\$100.00 + actual costs of engineering studies + <i>Plus Cost of Notification, Mailing Fees</i>
Industrial	\$100.00 + actual costs of engineering studies + <i>Plus Cost of Notification, Mailing Fees</i>
Variance	\$200 + actual engineering costs + <i>Plus Cost of Notification, Mailing Fees</i>

Subdivision:

Application Fee: (Includes Developers Agreement & 1 (one) preliminary plat review.
Application fee is due at preliminary review.)

1-4 lots	\$1250.00 + \$50.00 per Lot + <i>Cost of Notification, Mailing Fees, ordinance preparation, publication & remapping</i>
5-15 lots	\$2000.00 + \$50.00 per Lot + <i>Cost of Notification, Mailing Fees, ordinance preparation, publication & remapping</i>
16 + lots	\$2500.00 + \$50.00 per Lot + <i>Cost of Notification, Mailing Fees, ordinance preparation, publication & remapping</i>

Review of Public Infrastructure Plans Note: Fees written into developers' agreement; pay fees when plans are submitted for review; Includes 1st review & Inspections and comment letter and 2nd review of revised plans and approval letter. Multiple inspections or reviews due to and phasing or inadequate work shall be billed to the applicant.

1-4 lots	\$1,680.00
5-15 lots	\$2,380.00
16 + lots	\$3,360.00

Infrastructure plan review / inspections outside of subdivision: Actual Cost

Re-review of public infrastructure Plans/Re-inspections of public infrastructure \$140.00 per hour

Review of bonding requests for Incomplete public infrastructure at final plat \$500.00

Additional Plat Reviews \$140.00 per hour

Final Plat \$250.00 Application Fee
Time Extension Request \$150.00 Each Extension Request

Stormwater Permits:
Plan Review & Inspection \$450.00
Culvert Permit Application \$50.00
Inspections & Engineering Actual costs; \$500.00 Deposit Required

Permits – Public Right-Of-Way
Approach, Utilities, & Encroachments \$25.00 Application Fee + \$500.00 Deposit

Manufactured Home – Set \$250.00

WATER AND SEWER FEES (RATES)

Sewer Fees Per Month (Rates)	Base Rate Non-Use	\$21.80
	Base Rate	\$52.50
Water Fees Per Month (Rates)	Base Rate zero (0) gallons	\$32.05*
	Rate per 1,000 gallons	\$ 1.01
Sewer & Water Fees Outside of City Limits	Rate of customers in city limits plus 50% surcharge	

*Each customer will be billed monthly for usage of 5,000 gallons (\$5.05) minimum

Multipliers will be used for billing larger connections than 3/4"

1"	= 1.8
1/1/2"	= 4.0
2"	= 7.0

Bulk Water Sales Fee (Rate)	Per 1,000 gallons (Minimum \$52.50 purchase)	\$52.50
New Application Fee for Services	(not when goes back to owner from tenant)	\$15.00
Re-Establish Service After Involuntary Discontinuance		\$50.00

Late Payment Penalties for Water & Sewer Service – Late Payment Penalties will be charged for water & sewer service as outlined in city ordinance

MISCELLANEOUS FEES

Check Return Fee	Maximum allowable by law
Water Connection Fee	\$1000.00 + actual cost of installation
Sewer Connection Fee	\$1000.00 + actual cost of installation

BUILDING PERMIT FEES AND VALUE OF RESIDENTIAL BUILDINGS FORMULA

Building permit fees will be charged as per the current Washington County Building Permit Fees Schedule and the current Value of Residential Building Formula will be followed.

*Washington County will be exempt from permit fees but a completed permit application for each project must be submitted.

PUBLIC RECORDS REQUEST FEES

Charges for Public Records Requests: Public Records will be handled in compliance with Idaho Code 74-210. The first two hours of labor in responding to a public records request, as well as the first 100 pages of copies of paper records will be provided free of charge to the requester. The city may charge to recover actual labor and copying costs associated with locating and copying documents for requests:

- Involving more than 100 pages of paper records,
- Where nonpublic information must be redacted from records, or
- Where the actual labor exceeds two person hours.

The city will charge a fee to copy public records (over 100 pages) of 10 cents per page

The city will charge the actual costs for duplicating CDs/DVDs, cassettes, microfilm, etc. that recovers the costs of providing the duplicate record, along with any costs associated with converting electronic records.

PASSED by the City Council and Approved by the Mayor on the 11th day of February, 2019.

Jack Toothman, Mayor

ATTEST:

Sandra McKee, City Clerk