

***City of Cambridge  
Regular Meeting  
June 8, 2020  
7:00 p.m.***

A regular meeting of the Cambridge City Council was held on June 8, 2020 at Cambridge City Hall in person and by telecommunication devices. Unfortunately, the internet was down at City Hall and the connection bridge was not able to be used during the meeting. Mayor Toothman called the meeting to order at 7:00 p.m. Present were Mayor Jack Toothman, Council President Jeff Chance, Mark Loveland, Delray Platt, and Levi Harrison. Also, present were Sandra McKee City Clerk/Treasurer, Corey Morgan Public Works Superintendent, Robert Almanzo of HECO Engineers, Richard Trost, Steve Pierson of Idaho Building Inspection Services, Inc., Anthony Butler Cambridge School District #432J Superintendent, Adam Papineau, Jerod Odoms Washington County Road & Bridge Supervisor, Mrs. Odoms. Bonnie Brent of Washington County Planning and Zoning joined by speakerphone for item #2 and #3.

**REGULAR MEETING**

Welcome, Pledge of Allegiance, and Mayor’s Comment on Meeting Status – Mayor Toothman called the meeting to order at 7:00 p.m. and welcomed patrons to the meeting. Jeff Chance led the Pledge of Allegiance.

Consent Agenda – ACTION ITEM – Jeff Chance made a motion to approve the consent agenda (approve current agenda, approve minutes of regular meeting May 11, 2020 & Special Meeting May 14, 2020, and pay bills) and pay any additional Visa bills not listed with approval of the Mayor. Mark Loveland seconded the motion and the motion passed unanimously.

Contracting with a Building Inspector and Fees – ACTION ITEM – Steve Pierson of Idaho Building Inspection Services, Inc. presented a proposal to the council for building inspection and permitting. Mr. Pierson is contracting with Washington County now. He has been providing contract building inspection services since 1994. A proposed building permit fee change for the City of Cambridge was presented. The fee schedule would be the same as new fee schedule adopted by Washington County. Washington County no longer has a building inspector on staff. Bonnie Brent the Planning and Zoning Administrator for Washington County (on speakerphone) said that the city could go through the county still if they wanted or contract directly with someone. The Adams County Building inspector had been contacted but nothing has been received as of yet. Councilmember Levi Harrison would like to contact his father-in-law who is a building inspector in Fruitland to get more information. The council will consider this item at next month’s meeting.

Cambridge School District #432J Request for Waiver of Building Permit Fees for Baseball Field Improvements – ACTION ITEM – Anthony Butler the Superintendent of the Cambridge School District requested that the council consider waiving the building permit fees for the Baseball Field Improvements being done by volunteers for the school. The volunteers were building new backstops and dugouts for the baseball field. Jeff Chance made a motion seconded by Mark Loveland to waive the building permit fee for the Baseball Field Improvements for the Cambridge School District and

recommend that the Washington County Commissioners waive the fees as well. If not approved by the commissioners the city will cover the cost. The motion was voted on and passed unanimously.

HECO Engineers Report - Transportation, Streets, Roads, Water System and Wastewater System – Robert Almanzo of HECO Engineers reported that the HECO met with the City to discuss 2020 Surface Management Street Inventory rating system for paved and un-paved streets for the 2020 Master Transportation Plan Update. HECO also submitted recently updated Capital Improvement Plan (CIP) to the City for review on June 5<sup>th</sup>, 2020 for determining future potential projects list.

Streets – Chip Sealing and Gravel Purchase Options – ACTION ITEM – Public Works Corey Morgan reported that he had contacted Washington County Road & Bridge Supervisor Jerod Odoms to see if Washington County may be able to chip seal 4<sup>th</sup> Street between Central Blvd and Hopper Ave when they were in the area doing other chip sealing for the county. Jerod Odoms was in attendance at the meeting and addressed the council with his proposal. The cost would be \$6,328.29. Mr. Odoms hopes that it may come in even less. Mark Loveland made a motion to jump on board and approve the proposal from Washington County to chip seal 4<sup>th</sup> Street between Central Blvd and Hopper Ave. for \$6,328.29. Jeff Chance seconded the motion and the motion passed unanimously.

Review of Budget and Financial Documents, Budget Goals and Requests of FY2021 – City Clerk – City Clerk/Treasurer Sandra McKee reviewed financial coding on the budget and reports with the council. She asked the council if she could work the new budget up with the 3 percent increase for property taxes. The council said to go ahead and show the 3 percent in the proposed budget. It was noted that because of COVID-19 revenues will be down from the state. Some categories may be down as much as 20 percent.

Development of a Cambridge Economic Taskforce with SHREDA Support – City Clerk – City Clerk/Treasurer Sandra McKee reported on attending a SHREDA (Snake River Economic Development Alliance) in Weiser on June 2<sup>nd</sup> and a Weiser Economic Taskforce Meeting on June 4<sup>th</sup>. SHREDA serves Malheur, Payette, and Washington Counties. SHREDA was doing a training for the Weiser Economic Taskforce and Sandra was able to sit on the training. Kit Kamo the Executive Director of SHREDA offered to meet with the Mayor Toothman and Sandra about becoming active in SHREDA and forming a Cambridge Economic Taskforce that would be appointed by the mayor. Mayor Toothman wanted to know if the council would be supportive of such. The council thought this would be a great idea and said to go forward and see where it goes. Sandra McKee will attend the Cambridge Commercial Club Meeting tomorrow and see if there is interest there as well.

Review of Dog Ordinance and Procedures – Mayor Toothman reported on dog issues in the city and that he was hoping to meet with the Sheriff Thomas to make sure the city and the Washington County Sheriff's Office were both on the same page regarding how the cities dog ordinance was to be enforced. Dog issues have increased significantly this last year.

Adjourn – Jeff Chance made a motion to adjourn the meeting and Levi Harrison seconded the motion. The motion passed unanimously with the meeting adjourning at approximately 9:00 p.m.

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Sandra McKee, City Clerk-Treasurer

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Jack Toothman, Mayor