

***City of Cambridge
Regular Meeting
June 11, 2018
7:00 p.m.***

A regular meeting of the Cambridge City Council was held on June 11, 2018 at Cambridge City Hall. Mayor Toothman called the meeting to order at 7:05 p.m. Present were Mayor Jack Toothman, Council President Mark Loveland (arriving at 7:10 p.m. on item #2), Verl Cate, Jeff Chance, and Gary Franklin. Also present were Sandra McKee City Clerk-Treasurer, Ernie Houghton Public Works Superintendent, Andy Gehrke of HECO Engineers, Richard Trost, Thel Pearson, Lyle Sall, Robert Almanzo of HECO Engineers, Laurene Houghton, John Sachtjen of the Cambridge Fire Protection District, and Robert Vowell of the Cambridge Fire Protection District.

Welcome & Flag Salute – Mayor Toothman welcomed patrons to the meeting and Jeff Chance led the Pledge of Allegiance.

Approve Current Agenda – Gary Franklin made a motion to approve the current agenda. Jeff Chance seconded the motion and the motion passed unanimously.

Read Minutes of Regular City Council Meeting May 14, 2018, & Special Meeting May 21, 2018 and Approve – Mayor Toothman read the minutes out loud from May 14, 2018 and May 21, 2018. Jeff Chance made a motion to approve the minutes as read and Verl Cate seconded the motion and the motion passed unanimously.

Read and Approve Payment of Bills – Jeff Chance made a motion to approve the bills. Verl Cate seconded the motion and the motion passed unanimously.

Cambridge Fire Protection District - New Fire Station – Present Plans, Request Waiver of Building Permit Fees and Two Water & One Sewer Connection Fees- Curb, Gutter, Sidewalk, and Street Requirements – John Sachtjen, the Chairman of the Cambridge Fire Protection District and Robert Vowell, a Fire District Commissioner presented draft plans for the new fire station planned on the property the city donated to the district on Commercial Street. The new planned facility was discussed. The council discussed whether curbs, gutters, sidewalk, or street requirements would be asked of the Cambridge Fire Protection District for the building of this new fire station. The council did not ask for any of these items to be constructed as a requirement. Councilmember Verl Cate did suggest the fire district try to include sidewalks if after bids came any funding was available. The Cambridge Fire Protection District hopes to go out for bids soon on the fire station. Discussion was held on permit and connection fees. Jeff Chance made a motion to waive the building permit fee (\$5,276.25), two water (\$2,000) & one sewer (\$1,000) connection fee. Mark Loveland seconded the motion and the motion passed unanimously.

HECO Engineers Report - Transportation, Streets, Roads, Water System and Wastewater System – Andy Gehrke of HECO Engineers reported that on the Wastewater Project Phase 2 that Warrington had indicated the remaining items were scheduled to be complete in early May, but the items still have not been completed. When contacted again, Warrington stated the items would be completed before the

warranty period expires but did not give a firm schedule. HECO Engineers will try to contact them again. Mr. Gehrke also told the council that on the NPDES Discharge Permit Renewal that Idaho DEQ has requested additional information and updates to the NPDES permit renew application from 2009. They have required a Pretreatment Program/Industrial User Survey to be done. HECO Engineers is assisting Ernie on completing each of the items requested. Andy Gehrke then presented Mayor Toothman with a plaque for the City of Cambridge Wastewater System Improvements Project as the Southern Idaho Section Outstanding Civil Engineering Achievement Award Project of the Year completed in 2017 for projects < \$10 million from the American Society of Civil Engineers. Mayor Toothman stated he wished that Mayor Rhodes, the previous Mayor was here to accept the award as the project was mainly done during her tenure. Mayor Toothman said that he would accept the award on behalf of the city for her.

Public Works Superintendent Report – DEQ Writing New Discharge Permit & IPDES Program – Public Works Superintendent Ernie Houghton stated most of the information to report has been reported under HECO Engineers report. He discussed wastewater issues in the city and how they may be affected depending on the new permit requirements. It is not known when the new permit will be in place. The City of Cambridge is still in violation with BOD.

City Clerk/Treasurer Report – Sewer Connection Violation & Wastewater Connection Waivers Update – Sandra McKee reported that Public Works Superintendent Ernie Houghton had inspected the sewer system on May 31, 2018 at 200 S Railroad Street (Jack Toothman). The sewer system has been installed and is working. City Clerk Sandra McKee reported that on June 9, 2018 the utility account for 200 S Railroad Streets was paid in full and now has a zero balance. This includes payment for the sewer connection fee, past sewer fees, and late fees. The special prosecutor on this case has been notified regarding both of the above items. Jeff Chance asked the council if some of the costs the city has incurred on this case should be recouped if possible. The city clerk thought the costs on the case not including the special prosecutor which is paid by the State of Idaho had probably exceeded \$4,000.00. City Clerk Sandra McKee then reported on the wastewater connection waivers in place with the city. Verl Cate and Gayle Mateer have installed sewer systems now and have meet the requirements of the recorded waiver agreements. Only the waiver agreement with Jim Poole at 265 S 1st Street is still not complete. He has until August 1, 2018 to install a sewer system.

Ordinance #2-2018 - Title 4 Public Health & Safety Chapter 5 Burning – City Attorney Bert Osborn had thought he had sent this ordinance in final form, but the attachment was not included. The ordinance will be presented at the next regular meeting.

Ordinance #3-2018 - Title 5 Chapter 3 – Dogs – Jeff Chance made a motion to introduce and read Ordinance #3-2018 by title only under suspension of rules and regulations. The motion was seconded by Verl Cate. City Clerk Sandra McKee took a roll call vote with Councilmember Chance aye, Councilmember Cate aye, Councilmember Loveland aye, and Councilmember Franklin aye. The motion passed unanimously. Jeff Chance then read Ordinance #3-2018 by title only. Jeff Chance then made a motion to suspend the rules and regulations and waive the 2nd and 3rd readings and vote on Ordinance #3-2018. Verl Cate seconded the motion. A roll call vote was taken with Councilmember Chance aye, Councilmember Cate aye, Councilmember Loveland aye, and Councilmember Franklin aye. The motion passed unanimously. Jeff Chance made a motion to pass Ordinance #3-2018 under

suspension of rules and regulations one reading by title only. The motion was seconded by Verl Cate. The city clerk took a roll call vote with Councilmember Chance aye, Councilmember Cate aye, Councilmember Loveland aye, and Councilmember Franklin aye. The motion and ordinance passed unanimously.

Resolution #2-2018 – Records Custodians – A resolution designating a records custodian and an alternate to comply with the new law passed by House Bill 1274 was presented. Jeff Chance made a motion to introduce and read Resolution #R2-2018 – Records Custodian by title only under suspension of rules and regulations. The motion was seconded by Mark Loveland. City Clerk Sandra McKee took a roll call vote with Councilmember Chance aye, Councilmember Cate aye, Councilmember Loveland aye, and Councilmember Franklin aye. The motion passed unanimously. Jeff Chance read Resolution #R2-2018 by title only. Jeff Chance then made a motion to pass Resolutions #R2-2018 under suspension of rules and regulations one reading by title only. The city clerk took a roll call vote with Councilmember Chance aye, Councilmember Cate aye, Councilmember Loveland aye, and Councilmember Franklin aye. The motion and resolution passed unanimously.

Review Draft Resolution of #R3-2018 – Fee Schedule – The council reviewed the draft fee schedule resolution prepared by the clerk. The council would like to move forward with the fee resolution taking out the proposed additional taxing districts for waiver of building permit fees that were added. They would like to take these on a case by case basis except for Washington County. Jeff Chance made a motion seconded by Mark Loveland to set a public hearing on the fee resolution because it adds a new fee for public records requests on July 16, 2018 at 7:00 p.m. The motion was voted on and passed unanimously.

Review & Draft Budget for FY2019 – City Clerk-Treasurer presented a draft budget for FY2019 to the council. She discussed the proposed budget with the council and asked for input. She will refine the budget and have it ready to be considered at the July meeting.

Review Title 5 Chapter 4 – Animals – It was decided review this item at the next regular city council meeting on July 16th because of the late hour. Mayor Toothman will put together a draft from the previous special meeting comments to be presented at that meeting to make it easier to know what needs to be considered.

Open Forum for Comments or Statements Not Covered in Agenda Items from Citizens in Community – Richard Trost inquired about the curb in front of US Bank that used to be painted red and now is not. He has seen vehicles parked in that area which may cause safety issues on the corner there with US Hwy 95. Andy Gehrke, of HECO Engineers will check to see if painting was included in the project with the contractor or ITD and get back to the city.

Adjourn – Jeff Chance made a motion to adjourn the meeting and Verl Cate seconded the motion. The motion was voted on and passed unanimously with the meeting adjourning at 9:54pm.

Sandra McKee, City Clerk-Treasurer

Jack Toothman, Mayor