

*City of Cambridge
Regular Meeting
January 9, 2023
7:00 p.m.*

A regular meeting of the Cambridge City Council was held on January 9, 2023 at Cambridge City Hall. Present were Mayor Mark Loveland, Council President Gene Neumann, Councilmember Delray Platt, Councilmember Nanette Rhodes., and Councilmember Levi Harrison. Also, present were Sandra McKee City Clerk/Treasurer, Corey Morgan Public Works Superintendent, Robert Almanzo of HECO Engineers, Pat Britzius of The Record Reporter, Thel Pearson, Nina Hawkins, WCSO Deputy Jakich, WCSO Deputy Newbold, WCSO Deputy Mosley, and Nick Loveland.

REGULAR MEETING

Welcome and Pledge of Allegiance – Mayor Mark Loveland called the meeting to order at 7:00 p.m. and welcomed patrons to the meeting. Delray Platt led the Pledge of Allegiance.

Consent Agenda – ACTION ITEM – Nanette Rhodes made a motion to approve the consent agenda (approve current agenda, approve Regular Meeting Minutes December 12, 2023, and pay bills). Levi Harrison seconded the motion and the motion passed unanimously.

HECO Engineers Report - Transportation, Streets, Roads, Water System and Wastewater System – Robert Almanzo of HECO reported HECO submitted Draft FY2024 DEQ Sewer Overflow and Stormwater (OSG) Planning Grant LOI application for City review on December 29, 2022. HECO submitted Draft FY2024 DEQ Lead Service Line (LSL) inventory and replacement LOI application for City review on December 29, 2022.

Update on Local Federal-Aid STBG-Rural Program: 2023 Application for Sidewalks – PWS Corey Morgan reported that HECO had found out that Cambridge could not apply for this program as thought as the sidewalks on HWY 95 and Hwy 71 have jurisdiction by the Idaho Transportation Department so they will not qualify. The only place that may qualify is Mill Rd but the city just chipsealed this portion last year and the road is in decent shape at present. No application will be done.

Approve LOI for DEQ Lead Service Line Funding – ACTION ITEM – After some discussion Nanette Rhodes made a motion to approve the LOI for DEQ Lead Service Line Funding. Gene Neumann seconded the motion and the motion passed unanimously.

Approve LOI for DEQ WW I/I Study Funding – ACTION ITEM – This item is needing done to meet the new permit requirements. Nanette Rhodes made a motion seconded by Levi Harrison to approve LOI for DEQ WW I/I Study Funding. Levi Harrison seconded the motion and the motion passed unanimously.

Report on Well No 2 Transfer Switch – PWS Corey Morgan – Public Works Superintendent Corey Morgan, reported on the status of the Well #2 Automatic Transfer Switch replacement with AME Electric. On December 13 Elliott Shippey with AME Electric was on site at 6 am and we spent the day

removing and installing the new transfer switch. There was a problem with the last connection, the lug had split and would not tighten to the proper torque. At 7 pm that evening Corey Morgan was contacted by AME Electric about how to proceed with the project. On Friday December 16 at 3am, Well #2 was shut down and a second new Automatic Transfer switch was installed and all connections were made. The operation of the new Automatic Transfer Switch was tested for proper operation 2 times and was working as designed and the Well #2 was now functioning properly.

Accept Audit Report and Audit for FY2022 – Quest CPA’s PLLC – ACTION ITEM – City Clerk Sandra McKee reviewed the audit with the council. Quest CPA’s PLLC reported that they are pleased to report the audit went very well. As usual, Sandra had the books and records in excellent shape and did a good job of providing all required documentation for the audit. The auditor’s report showed an Unmodified opinion (best possible, i.e. “clean”) audit. Financial Performance shows on page 8 of the financial statements (third numbers from the bottom), we can see that the General Fund had an increase of \$8,467 and the Museum Fund had an increase of \$4,710. This healthy financial performance was helped by careful budgetary control. Both funds continue to have good reserves. The propriety funds are shown on page 11 (again, third numbers from the bottom). The Water Fund had an increase of \$25,986 (entirely due to using approximately \$38K of ARPA grant funds this year). The Sewer Fund had a decrease (loss) of \$80,957. As discussed in prior years, the loss in the Sewer Fund is caused by depreciation expense (a non-cash expense) and since this fund (as well as the Water Fund) still generates positive cash flows (see page 12, halfway down the page on the line “Change in Cash & Investments”), it is performing fine in the short-term, but the long-term goal is for each fund to get closer to covering all expenses (including depreciation) each year. The fact that the City increased rates this year will assist in working towards that goal. Levi Harrison made a motion seconded by Nanette Rhodes to accept the audit report and audit for FY2022. The motion was voted on and passed unanimously.

Annual Road & Street Report FY2022 – City Clerk Sandra McKee – City Clerk Sandra McKee reviewed some of the Annual Road & Street Report with the council. She reported that the local transfer was \$60,512.00. That amount came from the general fund to be able to do street projects etc.... That is a very large amount. The city spent almost as much as they receive in property taxes to transfer for street projects.

Draft Ordinance on Accessory Dwelling Units and Dog Kennel/Number of Dog Definitions and Match Code Sections – The draft ordinances were sent to the city attorney for review. Steve Stuchlik reported that he had some comments and edits he would like to present but that he couldn’t have it done by this meeting but will have it ready for the next meeting.

Adjourn – Nanette Rhodes made a motion to adjourn the meeting and Gene Neumann seconded the motion. The motion passed unanimously with the meeting adjourning at 7:40 p.m.

Sandra McKee, City Clerk-Treasurer

Mark Loveland, Mayor