

***City of Cambridge***  
***Regular Meeting***  
***April 13, 2020***  
***7:00 p.m.***

A regular meeting of the Cambridge City Council was held on April 13, 2020 at Cambridge City Hall by telecommunication devices. Mayor Toothman called the meeting to order at 7:02 p.m. Present were Mayor Jack Toothman, Council President Jeff Chance, and Delray Platt present in person. Mark Loveland and Levi Harrison joined the meeting by phone. Also, present were Sandra McKee City Clerk-Treasurer and Corey Morgan Public Works Superintendent at City Hall. Robert Almanzo of HECO Engineers also joined the meeting by phone. The connection to the meeting was not restricted however no others joining the meeting were noted.

Welcome & Pledge of Allegiance – Mayor Toothman welcomed patrons to the meeting and Delray Platt led the Pledge of Allegiance.

Consent Agenda – ACTION ITEM – Mark Loveland made a motion to approve the consent agenda (approve current agenda, approve minutes of regular meeting March 9, 2020, Special Meeting March 24, 2020 and pay bills). Jeff Chance seconded the motion and the motion passed unanimously with the mayor calling a roll call vote.

HECO Engineers Report - Transportation, Streets, Roads, Water System and Wastewater System – Robert Almanzo of HECO Engineers reported that HECO had submitted a reduced 5-Year Transportation Plan Update Scope of Work & Man-hour Estimate to the City for review at this meeting. HECO also has submitted total project costs for street/water/sewer replacement on Cemetery Rd to the US Army Corps of Engineers (USACE) on April 10, 2020 for Infrastructure Stimulus funds for design and construction. They also submitted total project costs to the USACE for Infrastructure Stimulus funds for design and construction on the Well 1 Arsenic Treatment Project.

Transportation Plan Update – ACTION ITEM – HECO Engineers presented a new Scope of Work and Cost Estimate to do a more limited Transportation Plan Update. Jeff Chance made a motion to approve HECO Engineers doing the Transportation Plan Update as presented in the scope of work and cost estimate of \$5,316.00. Levi Harrison seconded the motion and the motion passed unanimously with the mayor calling a roll call vote.

Draft IPDES Permit – ACTION ITEM – Public Works Superintendent Corey Morgan reported on the Draft IPDES Permit received by the city. PWS Corey Morgan spoke about the upcoming changes to the IPDES permit. There will be added monitoring of the receiving water upstream for flow. New effluent limits include temperature, which has a compliance schedule, as well as Total Ammonia, which also has a compliance schedule. Currently the city performs grab samples for all sampling, new draft permit requires 8-hour composite samples for influent BOD5 (Biochemical Oxygen Demand) & TSS (Total Suspended Solids), effluent BOD5 & TSS 2 times a month, 1 per week 8-hour composite sample for Total Ammonia and 1 per quarter 8-hour composite for Total Ammonia of the Weiser River upstream. There are also some loading changes and percent removal changes for BOD5 and TSS. BOD5 % removal goes from 85% down to 68% and monthly average limit is increased to 94 lb./day from 63

lb./day. TSS percent removal goes from 65% to 71% removal. PWS Corey Morgan has spoken to Andy Gehrke with HECO about drafting an official response to the Draft IPDES Permit and will have it ready for Council review by the May 11<sup>th</sup> council meeting. Tentative date for Draft IPDES Permit to go out for review is May 5<sup>th</sup> and will be out for public comment for 30 days.

Set Public Hearing for Proposed Building Permit Fee Increase – ACTION ITEM – The council discussed the need to raise building permit fees to be in line with the new Washington County Building Permit fees set by the Washington County Commissioners. Cambridge contracts with Washington County for building permits. Jeff Chance made a motion to set a Public Hearing for Proposed building Permit Fee Increase on May 11<sup>th</sup> at 7:00 p.m. Mark Loveland seconded the motion and the motion passed unanimously with the mayor calling a roll call vote.

Proclamation Declaring April as Fair Housing Month – Mayor Toothman – Mayor Toothman made a proclamation declaring April as Fair Housing Month in the City of Cambridge.

Ordinance #4-2020 - Title 5 Chapter 4 – Animals & Ordinance Summary/Certification of Ordinance – ACTION ITEMS – Jeff Chance made a motion to introduce and read Ordinance #4-2020 Animals (Original Version not Loveland Version) by title only under suspension of rules and regulations. The motion was seconded by Delray Platt. Mayor Toothman took a roll call vote with Councilmember Chance aye, Councilmember Harrison aye, Councilmember Loveland aye, and Councilmember Platt aye. Jeff Chance then read Ordinance #4-2020 by title only. Jeff Chance made a motion to suspend the rules and regulations and waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings and vote on Ordinance #4-2020. Mark Loveland seconded the motion. A roll call vote was taken with Councilmember Chance aye, Councilmember Harrison aye, Councilmember Loveland aye, and Councilmember Platt aye. The motion passed unanimously. Jeff Chance made a motion to pass Ordinance #4-2020 Animals under suspension of rules and regulations on one reading by title only and the certification and summary. The motion was seconded by Levi Harrison. Mayor Toothman took a roll call vote with Councilmember Chance aye, Councilmember Harrison aye, Councilmember Loveland aye, and Councilmember Platt aye. The motion and ordinance passed unanimously.

Mayor’s Rational of Raise of Public Works Superintendent as Interpreted from Motion on Hiring – Mayor Toothman – The Public Works Superintendents hourly rate was increased February 1, 2020 by \$4.00 per hour after successful completion of the Small Drinking Water certification examination. At the time of his hiring, the City Council and I were under the impression that the position would require four separate licenses, two for drinking water and two for wastewater. The Council approved a starting wage of \$16.00 per hour and an additional \$2.00 per hour increase for each one of the four licenses, once the requirements were met and the examinations were completed and passed. Under the current state guidelines, we have what is classified as a small drinking water system and only one license is required for distribution, the second license for treatment is not required even though we treat our water voluntarily with chlorine to remove pathogens. Unless the city experiences a large amount of unexpected growth, causing the population to exceed 500, the class 1 license would not be required under current state regulations. The second drinking water license examination will not be obtained by our Superintendent until our population reaches a level for re-classification to a class 1 system. By obtaining the required license for a small drinking water system our Superintendent meets the state requirements and keeps the city in a legal and complaint status. The city no longer has to pay the fees of \$250.00 per license (\$500.00) plus travel and per-diem for the Idaho Rural Water Association

supervision and training of our Superintendent. We still pay for a back-up operator (\$50.00 per month) but in the overall budget picture there is no real change. Further information about past status and future status are currently being discussed, as well as the issuance of the city's new IPDES license which will require some changes in our current waste water testing criteria.

Vote to Confirm or Disallow Raise of Public Works Superintendent as Interpreted – ACTION ITEM – Jeff Chance made a motion to confirm the raise of the Public Works Superintendent as interpreted by the mayor. Delray Platt seconded the motion. Mayor Toothman asked for a roll call vote with Jeff Chance aye, Delray Platt aye, Levi Harrison nay, and Mark Loveland aye. The motion passed.

Adjourn – Jeff Chance made a motion to adjourn the meeting and Delray Platt seconded the motion. The motion was voted on and passed unanimously and the meeting adjourned at approximately 8:07 p.m.

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Sandra McKee, City Clerk-Treasurer

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Jack Toothman, Mayor